

NOT OFFICIAL UNTIL APPROVED ON February 28, 2024

Eureka City Schools Citizens' Oversight Committee

2100 J Street, Eureka, CA 95501

**REGULAR MEETING**

4:00 PM

**November 8, 2023**

**MINUTES**

A. CALL TO ORDER OF OPEN SESSION

Chair Denise Jones called the regular meeting to order at 4:05 p.m.

Members Present: Bert Campton, Wendy Harper, Denise Jones, Shalise Miles, Syn-dee Noel, Becky Reece

Members Absent: None

Staff Present: Paul Ziegler, Mario da Costa, Jen Snipes

B. PUBLIC COMMENT ON NONAGENDA ITEMS

There were no public comments on nonagenda items.

C. CONSENT

1. **Minutes of the Regular Meeting of August 16, 2023**

M/S Reece/Campton. All in favor. Motion carries.

D. DISCUSSION / ACTION

2. **COC Terms**

• **Committee Agreement to Reappoint Syn-dee Noel**

Syn-dee Noel's original term was for one year. She is now eligible for two consecutive two-year terms. The committee agreed to reappoint Syn-dee as the Senior Organization member. M/S Jones/Reece. All in favor. Motion carries.

3. **COC Membership**

• **Approval of Thavisak Syphanthong as PTA/Parent Representative for the Committee**

The District received an application from Mr. Syphanthong on August 3, 2023. Bert and Paul met with him in early October to conduct an interview. Bert and Paul recommended that the committee select Mr. Syphanthong to the COC as the PTA/Parent representative. This appointment brings the committee to full capacity.

M/S Campton/Reece. All in favor. Motion carries.

E. DISCUSSION

4. **Financial Update: Review Expenditure Reports**

Mario da Costa gave an update of expenditures to the committee.

• **Measure S**

Mario reported that the District spent about \$2.2 million in the first quarter of 2023-24. Nearly \$1.5 million was for the Science Building.

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- *Measure T*

There were no Measure T expenditures during the 2023-24 first quarter.

**5. Projects Update**

Paul reported out on projects in progress.

- *Measure S*

EHS Gym: The District had to issue a stop work notice to the contractor until they give the District an acceptable written work plan for Phase III (demolition).

EHS Science Building: The HVAC units have arrived but the project is not as far along as we had hoped. At this time, we do not know if we will be able to move into the building during winter break.

- *Measure T*

Increment #2 plans are still with the Division of the State Architect (DSA). We hope to have stamped plans soon so that we can give the plans to the Office of Public School Construction (OPSC) so they can evaluate and calculate their contribution to the project. The Notice to Bidders was advertised on October 22 and 29, 2023.

**6. Jay Willard Gymnasium Grand Opening Feedback**

The grand opening was August 17, 2023. The committee members stated that the event was successful in their view and it was nice to see the community enjoying the new gym. It was also noted that the student speakers did a great job.

**7. Community Conversations**

There were no community conversations reported.

**7. Next Meeting Dates:**

February 28, 2024 and May 15, 2024 were confirmed by the COC as the next meeting dates.

**8. Topics for Next Agenda**

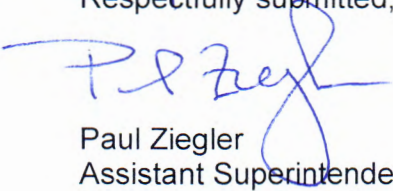
There were no topics suggested for the next meeting.

**F. ADJOURNMENT**

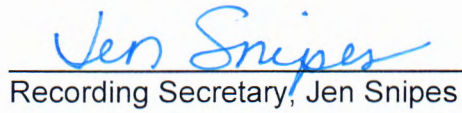
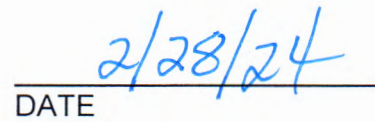
Chair Jones adjourned the meeting at 5:07 p.m.

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Respectfully submitted,

Handwritten signature of Paul Ziegler in blue ink.

Paul Ziegler  
Assistant Superintendent / Business Services

Handwritten signature of Jen Snipes in blue ink.  
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Recording Secretary, Jen SnipesHandwritten signature of Denise C. Jones in blue ink.  
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CHAIR OF THE COMMITTEEHandwritten date 2/28/24 in blue ink.  
\_\_\_\_\_  
DATE