

NOT OFFICIAL UNTIL APPROVED ON _____

Eureka City Schools Citizens' Oversight Committee

2100 J Street, Eureka, CA 95501

REGULAR MEETING

4:00 P.M., Room 114

February 13, 2019

MINUTES

A. CALL TO ORDER OF OPEN SESSION

Chair Denise Jones called the regular meeting to order at 4:04 p.m.

Members Present : Jones, Burger, Campton, Mayhorn, Noel, Reece (Arrived at 4:25 p.m.)

Members Absent : None

Staff Present : Ziegler, Snipes, Batini

B. PUBLIC COMMENT ON NONAGENDA ITEMS

There were no public comments on study session items.

C. CONSENT

1. Minutes of the Regular Meeting of November 29, 2018
m/s Campton/Burger. All in favor.

D. DISCUSSION / ACTION

There were no discussion / action items on the agenda.

E. DISCUSSION

1. Bond Audit Report

Paul Ziegler called Mario Da Costa of James Marta & Company to go over the bond audit with the committee. James Marta & Co. also does our independent audits.

Mario explained that there was a financial audit and performance audit.

Financial:

- No issues found
- \$4.1 million in expenditures this year
- No control deficiencies

Performance:

- All funds spent in accordance of the bond

Member Noel asked if we had both the financial and performance audit. Mario confirmed that both categories were in the report.

Paul stated that he really appreciates this group. They are very thorough.

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2. Financial Update

Paul began by stating that there was not a lot to talk about as it was a slow quarter. The District spent about \$357,000. The gym progress with DSA determines when we sell more bonds. We continue to work with our financial advisor and may potentially sell in October, 2019. There is a lot of planning being done right now.

Chairperson Jones asked what the Times Standard expenditures were listed in the report. Paul explained that it was the required Notice Inviting Bids for the Washington Parent Drop-off Lane.

3. Project Updates

Charley Batini spoke about the following projects:

- EHS Ag Complex: Fire/Life Safety is at 85% completion and Access Compliance is at 5%. The project could still come back with comments. We are not sure when we will get them and cannot give to our contractor until we have stamped plans so that he can reach out to subcontractors.
- EHS Gym: Our architect submitted plans and DSA rejected it and sent it back with five pages of comments. The industry is saying it is a stall tactic because they are so behind. District's used to be able to do things concurrently, now the "clock" starts over.
- Washington Parent Drop-off Zone: We should have the review back soon and out to bid this spring.
- Security Cameras at Ag: In-house project

4. Annual Update

Paul presented the District Annual Report to the committee. The publication turned out very well and will go out to service clubs and businesses soon. Chairperson Jones will do a presentation to the ECS Board in a few months and the COC annual report if that is what the committee would like to do. Chairperson Jones said it makes sense to continue what we do and not spend more bond money. The committee agreed.

5. COC Membership Update

Nothing new to report. Still searching for the seventh position. Member Reece suggested putting it on the marquee.

6. Form 700

The committee was given the Form 700, which is an annual document due to Jen Snipes April 2, 2019.

7. Community Conversations

Members reported that they have not had a lot of questions from the community.

8. Next Meeting Dates: May 15, 2019 (confirmed); August 28, 2019 (proposed)

The committee agreed on August 28, 2019.

9. Topics for Next Agenda

No new topics requests.

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F. ADJOURNMENT

Chairperson Jones adjourned the meeting at 4:53 p.m.

Respectfully submitted,

Paul Ziegler
Assistant Superintendent / Business Services

Recording Secretary, Jen Snipes

CHAIR OF THE COMMITTEE

DATE

*The next regular meeting will be held May 15, 2019, at 4:00 p.m. in the PDC Room #114 at 2100
J Street, Eureka, CA.*
(MINUTES /js)