

Eureka City Schools Citizens' Oversight Committee
EHS Library, 1915 J Street, Eureka, CA 95501

REGULAR MEETING

4:00 P.M.

May 9, 2018

MINUTES

A. CALL TO ORDER OF REGULAR MEETING

Member Reece called the regular meeting to order at 4:02 p.m.

Members Present : Burger, Campton, Pell, Reece

Members Absent : Jones, Noel

Staff Present : Ziegler, Snipes, Batini

B. PUBLIC COMMENT ON NONAGENDA ITEMS

There were no public comments on nonagenda items. Paul Ziegler introduced Jason Mayhorn, a potential new Citizens' Oversight Committee (COC) member

C. CONSENT

1. Minutes of the Regular Meeting of November 8, 2017

- M/S Pell/Burger. All in favor.

D. DISCUSSION / ACTION

- No discussion / action items

E. DISCUSSION

2. Form 700

Paul explained the form and that it is due as soon as possible to Jen Snipes. The form was provided by the District in their agenda packet.

3. Review 2016-17 Bond Audit

There was not a quorum at the February COC meeting so Paul did not go over the report in depth at that meeting.

Listed below are highlights of the report presented by Paul:

- We have adhered to the standards and language in Measure S; financial audit fairly represents bond/budget activity;
- No disagreements with management;
- Nothing was falsified;
- James Marta, Inc. did the audit. They also do our independent internal audit;
- Report will now go to our Board for acceptance

4. Financial Update

- We received \$365,000 from the State for the 3-classroom addition at Alice Birney.
- We have spent approximately \$9,500,000 on bond projects to date.

- The Eureka High gym is in the queue. There are four phases to the project beginning with the construction of a new gym. We will receive \$3,000,000 back from the State to help demo the old building.
- The Ag Complex is about a \$6,000,000 project. We received a \$3,000,000 match from the Career Technical Education (CTE) grant that we applied for earlier in the year.
- By mid-2020, we will be going out for our next bond sale.

5. Projects Update

- **EHS Ag Complex/Gym:** We hope to break ground on both projects the first of the year (2019), weather pending. They are both Lease-Leaseback projects. Paul explained the Lease-Leaseback project process to the committee and that we had our first value engineering meeting for the Gym Project today. There was discussion about the difference between the formal bid process vs. Lease-Leaseback. Paul stated that neither are a perfect process but the Lease-Leaseback process lets us value engineer. The Ag Complex will move to parking lot next to auto shop and the parking lot will be rearranged. The District recently met with the City of Eureka and they will be doing angled parking on J and Trinity Streets to allow for more parking.
- **Alice Birney/Lafayette Office Projects:** Still with consultants
- **Washington Parking Lot:** Parent/bus drop off on Chester Street in development.
- **Alice Birney Parking Lot:** The lot is nearly complete. We will need to fix retention pond so that it only has three inches of water. We received grant funding to catch storm water on different parts of the campus. There will be educational aspects to the project, too.
- **Bell/PA Systems:** These projects are being done in-house.
- **EHS Music Building:** We expect a June wrap-up date. We are just waiting for windows to be delivered.

The Grant Parent/Bus Drop-off and EHS Science Building projects are farthest out.

6. Community Conversations

The committee had no conversations to report. It has been very quiet; just a few questions about the gym and the retentions ponds.

7. COC Membership Update

Paul again introduced Jason Mayhorn. If Jason is interested in becoming a COC member he will meet with Paul and Syn-dee Noel, and then we would take it to the Board of Trustees for approval. Jim Pell announced he is not renewing his term and that this will be his last meeting. Paul thanked Jim for his service to the District.

8. Funding Update

We are “standing in line” as we wait for the State to sell bonds. We are going through the appropriate process with the California Department of Education (CDE) and the Department of General Services (DGS) to make sure we have everything in place when the funding is available. The Board did not anticipate getting additional money when we created the promise list, but we do not want to over-promise. Paul explained that we are pleased with California Financial Services and Stifel Financial Corp. for the sale of the bond.

9. Annual Update

Paul has the Annual Update report very close for the committee to review in the next few weeks. It will then go to the Board in the near future. Jim will stay on until the report becomes final.

10. Date(s) for Retention Pond Tours

We will look at dates to visit the ponds/lots and make it part of the next meeting.

11. Next Meeting Dates

- August 29, 2018 (proposed); November 14, 2018 (proposed)
- August 29th and November 14th are the next meetings agreed to by the committee.

12. Topics for Next Agenda

No additional topics were presented.

F. TOUR EHS MUSIC BUILDING

The COC toured the recently renovated EHS Music Building.

G. ADJOURNMENT

Vice-Chair Reece adjourned the meeting at 5:14 p.m.

Respectfully submitted,

Paul Ziegler
Assistant Superintendent / Business Services

Recording Secretary, Jennifer Snipes

CHAIR OF THE COMMITTEE

DATE

The next regular meeting will be held August 29, 2018, at 4:00 p.m. in Room 118 at 2100 J Street, Eureka, CA.

(MINUTES /js)