

NOT OFFICIAL UNTIL APPROVED ON \_\_\_\_\_

Eureka City Schools Citizens' Oversight Committee  
*Alice Birney Room C, 717 South Ave., Eureka, CA 95503*

**REGULAR MEETING**

4:00 p.m.

August 29, 2018

**MINUTES**

A. CALL TO ORDER OF OPEN SESSION

Chair Denise Jones called the regular meeting to order at 4:04 p.m.

Members Present : Jones, Campton, Noel, Reece

Members Absent : Burger

Staff Present : Ziegler, Snipes, Batini

B. PUBLIC COMMENT ON STUDY SESSION ITEMS★

There were no public comments on study session items.

C. CONSENT

m/s Reece/Campton All in favor.

D. DISCUSSION / ACTION

No discussion / action items were on the agenda.

E. DISCUSSION

**1. Financial Update**

Paul explained we spent \$600,000 this quarter and \$4,000,000 in 2017/18. We will show matches on the report as they come in. All projects to date are on the report and the EHS Music Building project was the biggest expense this quarter. We have spent approximately \$10 million to date. Once we have a firmer grasp on the EHS Ag Complex and New Gymnasium project we will sell more bonds. We have a \$3,000,000 dollar match already in-hand for the Ag Complex project.

**2. Projects Update**

**a. Don Moehnke Music Building**

- The dedication is September 13, 2018 at 4:00 p.m.

- **Alice Birney Retention Pond:** we have a local vendor that is going to expand the sprinklers. The District is buying sod. It will still function as planned but the pond is not as deep as originally expected. Retention ponds in parking lots is State mandated but our rainfall was not taken in to consideration by the State. It was coordinated with the City for oversight.
- **Alice Birney and Lafayette Offices:** they are still in the design phase with the architect's consultants.
- **EHS Music Building:** the interior is complete and District staff is working on the exterior.
- **Prop 39 EHS 2<sup>nd</sup> Story Renovation:** the renovation included new lights, paint, ceiling tiles, blinds, projectors, white board, and wiring for a new bell/PA system.

- **EHS Gym and Ag Complex:** in the design stage with the pre-plan check scheduled for October 1, 2018. The procedure is now electronic rather than a paper process. There is some concern for timelines with the new process. We are looking at a fall submission and groundbreaking depends on weather.
- **Lafayette Parking Lot:** Completed.
- **Washington Drop-Off Zone:** is with DSA for review. We should receive stamped plans by end of year with groundbreaking in the spring.
- **Albee Stadium Storm Drain (not bond):** we are still working on what DSA considers "imminent danger". This is not a bond project but we want to keep the committee informed on major projects.
- **Science Building and Classroom Updates:** these projects are still on the list. The District has done some classroom updates. We are concerned about tariffs and increases in material costs.

The District is now a California Uniform Construction Cost Accounting Act (CUPCCAA) district. This allows us to do more work in-house. The maximum was \$15,000 before going to bid; now as a CUPCCAA district we can use force labor up to \$45,000, and up to \$175,000 for the informal bid process.

### **3. Annual Update**

Staff took the annual report to the June 7, 2018 Board meeting

### **4. COC Membership Update**

Jason Mayhorn completed the COC application and Syn-dee and Paul will meet with him and then bring a recommendation back to the committee. Once the COC approves, it will go as an agenda item to Board and Jason can participate at our next meeting. Jim Pell did not wish to renew his term for personal reasons.

### **5. Community Conversations**

Nothing to report from our members.

### **6. Next Meeting Dates:**

#### **a. November 6, 7, 8, 27, 29, 2018 (proposed);**

The next COC meeting will be November 29, 2018 at the EHS library. Those interested may stay to see the EHS Main Building 2<sup>nd</sup> Floor Prop 39 project that was completed over the summer.

#### **b. February 13, 20, 27, 2019 (proposed)**

February 27, 2019 was the committee consensus.

### **7. Topics for Next Agenda**

No additional items requested.

F. TOUR ALICE BIRNEY AND LAFAYETTE RETENTION PONDS

The committee toured the completed Alice Birney and Lafayette retention ponds that were part of the parking lot projects.

G. ADJOURNMENT

Chair Jones adjourned the meeting at 5:36 p.m.

Respectfully submitted,

Paul Ziegler  
Assistant Superintendent / Business Services

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Recording Secretary, Jennifer Snipes

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CHAIR OF THE COMMITTEE

\_\_\_\_\_  
DATE

*The next regular meeting will be held November 29, 2018, at 4:00 p.m. at the Eureka High School Library, 1915 J Street, Eureka, CA 95501*  
(MINUTES /js)