

NOT OFFICIAL UNTIL APPROVED ON MAY 25, 2017

Eureka City Schools Citizens' Oversight Committee  
*Zoe Barnum on the Lincoln Campus, 216 W. Harris Street*

**REGULAR MEETING**

4:00 PM

February 8, 2017

**MINUTES**

A. CALL TO ORDER OF OPEN SESSION

Chair Denise Jones called the regular meeting to order at 4:00 p.m.

Members Present : Jones, Burger, Noel, Pell, Reece

Members Absent : Campton

Staff Present : Ziegler, Snipes, Batini

B. PUBLIC COMMENT ON STUDY SESSION ITEMS★

There were no public comments on study session items.

C. CONSENT

1. Minutes of the Regular Meeting of December 1, 2016

**M/S Pell/Reece. All in favor.**

D. DISCUSSION / ACTION

No Discussion/Action items

E. DISCUSSION

2. Financial Update

Paul spoke to the committee about the bond financials. Quarter 2 expenses are \$955,000 and 2.2 million for 2016/2017. The numbers will get trued up when our labor is added. We are just under \$5,000,000 in expenditures for the bond to date.

It was asked of Paul if he was "happy" with the dollars being spent. Paul explained that we have had both under and over projected budgets. Alice Birney, for example, was more than anticipated because of the unexpected spring that was discovered and a sump pump had to be installed. Water will be addressed with the parking lot DROPS program so that it will not go to the storm drains.

The District is trying to use as many funding sources available to augment the bond dollars. Modernization, seismic, and Prop 39 are some of the funding sources potentially available.

3. Project Updates

Charley updated the members on the following projects:

- Alice Birney 3-Classroom is finished and paperwork for the Division of the State Architect (DSA) is being finalized.
- Lincoln: Working on finishing up paperwork with DSA. This has been a difficult process because it was done in three phases.

- Alice Birney and Lafayette Parking Lot Projects: Will include new bus and drop off zones for safety. Notice of Inviting Bids is in the newspaper today and tentative completion is scheduled for the end of summer before school begins.
- Alice Birney and Lafayette Office Projects are in process. Lafayette's plans are further along.
- EHS Ag Project: Our architect visited DSA on Monday, February 6<sup>th</sup>. The District is reaching out to the Office of Public School Construction (OPSC) to see if we can get funding, but there are no guarantees. We have to show that it would cost more than 50% of a new building to modernize vs. a building new. We have to come up with a conceptual plan to show this. The California Geological Survey (CGS) needs to concur on the seismic piece so we cannot submit to DSA and OPSC concurrently. There are many processes and procedures that we need to adhere to and there is no guarantee we will get funding even if OPSC agrees. It will most likely be next year before we start planning the Ag project.
- EHS Music Building Project: The plans are at DSA and review is scheduled for February 27<sup>th</sup>.
- Gym (CEQA process - EIR): We are about 60 days out from a recommendation. The final decision is made by the Governing Board.
- Winzler: The playground is complete. Teaching walls are not needed right now by the site. We are also doing upgrades to Winzler that are not bond funded.
- District Technology: Upgraded data points and IDF cabinets to get data into the gyms at the middle schools.
- Grant: Received their new PA/Bell system.

#### 4. OPSC Visit Report

There is no guarantee for seismic or soils funding. Paul said that we had some pretty strong responses from OPSC when they were here. Although they cannot guarantee funding, they were encouraging.

Charley explained that the culvert is failing on the football, baseball, and softball fields.

#### 5. Report out to the Community

There was discussion about the Annual Report that was sent out to the community. It was asked if this satisfies our requirement to report out. Paul mentioned we may want to talk about and look at a doing a Letter to the Editor. Denise agreed that she would do the Letter to the Editor. We are going to link the Annual Report to the Measure S icon on the District website and Jen will speak to Personnel about getting it on our Facebook page.

#### 6. Form 700

Current and new members were reminded to turn in their Form 700.

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7. Next Meeting Dates: May 17, 2017 (set); August 16, 2017 (proposed).

The May 17<sup>th</sup> meeting will be back at the District Office campus. Jim is going to check his calendar and get back to Jen.

Topics for the next meeting agenda were discussed:

- Report out to Community
- Minutes
- Financials
- Projects
- Funding Update
- Next Meeting Dates
- Meeting Topics

F. TOUR LINCOLN CAMPUS

Charley led the members on a tour of the Lincoln campus that has recently been fully completed.

G. ADJOURNMENT

Chair Jones adjourned the meeting at 5:44 p.m.

Respectfully submitted,

Paul Ziegler  
Assistant Superintendent / Business Services

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Recording Secretary, Jen Snipes

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CHAIR OF THE COMMITTEE

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DATE

*The next regular meeting will be held May 25, 2017, at 4:00 p.m. in Room# 114 at 2100 J Street, Eureka, CA.*  
(MINUTES /js)