

NOT OFFICIAL UNTIL APPROVED ON August 24, 2016

Eureka City Schools Citizens' Oversight Committee

2100 J Street, Eureka, CA 95501

REGULAR MEETING

4:00 PM – 5:30 PM, Room 118

May 18, 2016

MINUTES

A. CALL TO ORDER OF OPEN SESSION

Chair Denise Jones called the regular meeting to order at 4:01 p.m.

Members Present : Jones, Noel, Pell, Reece

Members Absent : None

Staff Present : Ziegler, Snipes, Batini

B. PUBLIC COMMENT ON NONAGENDA ITEMS★

There were no public comments on non-agenda items.

C. CONSENT

1. Minutes of the Regular Meeting of February 10, 2016

The minutes were M/S by Pell/Noel. All in favor. Motion carries.

D. DISCUSSION

2. Brown Act Training

Paul introduced Damara Moore from School and College Legal Services (SCLS) who is giving the COC a presentation/training on the Brown Act. A PowerPoint presentation was handed out by Damara.

E. DISCUSSION / ACTION

3. First Annual Report to the Public

This is a requirement of the COC committee bylaws. Paul and Denise had a chance to discuss the report. Paul went back to some previous reports from the last bond to get some idea of content for the report. He is wide open to comment for what manner we want this report to look like going forward, as we get deeper into the bond spending. It was asked how we make the public aware of bond expense. Paul explained that once the report is approved by the COC it will go to the Board for approval, then posted on the website. There is nothing more in mind at this point since we are at the beginning stages. A member asked if we should put the report in the paper. It was explained that the cost would be about \$2,000. Reaching out to a reporter or a letter to the editor penned by the Chair was suggested. It was asked why the report came out so late. Paul explained that we had to wait until the bond audit was approved.

M/S Reece/Noel. All in favor. Motion Carried.

F. DISCUSSION

4. Financial Update

3rd Quarter: \$481,325 expended

Yearly Total: \$1,000,000

To Date: \$2,100,000

The District is doing as much in-house as possible, which saves money. We are capped at 350 hours per project when doing in-house projects. It was also noted that not engaging with a consulting firm to take us through the bond process will save us approximately \$2,000,000. Charley is doing a great job handling this process. We are completing projects better than our projections so far but we are early on in the bond projects.

5. Project Updates

Charley discussed the new timelines:

Winzler

- Playground: completed in-house
- Modernization: plans are at DSA right now. This is not a bond funded project. These classrooms will become a special education preschool.

Alice Birney

- 3-Classroom Addition: in excavation. There is a lot of water on the hillside. We are working with the contractor to stay on target.
- 6 Upperwing Classrooms: to be refurbished this summer
- Dropoff Zones: within 4-6 weeks to get plans to DSA

Grant

- Geological study of the lower field for the Parent/Bus Drop-off: delayed at least a year because of DSA delays.

Lafayette

- Parent/Bus Drop-off: 3 – 4 weeks from submitting to DSA. This project is delayed, as well.

Winship

- Security cameras installed
- In discussion with CTE program, sun room, new science room

Zane

- Security cameras complete
- S Street at DSA for review
- CTE classroom completed
- In discussion with science personnel for classroom upgrades

EHS

- Ag portable geological studies are underway. We would like to move the classroom closer to Del Norte Street. The District is also looking to see if there is seismic funding available for the Ag portable as well as the Gym. Paul, Fred, and Charley met with OPSC to see if we qualify for seismic dollars.
- Band building: reaching out to architects at this time

- Science building: currently has heating issues
- Security cameras: being installed in-house now

Lincoln Phase III

- CTE classroom (kitchen) is coming along, marquee sign plans DSA stamped and in hand, and the security alarm is in place. We are looking at August, 2016 as a completion date.

The PA/bell system device has been chosen and the District will start with an elementary school.

6. New COC Members: Process and Timelines

Gene Bass has sent a communication of resignation. It will go to the Board for approval. It was not clear in his communication what his reason was for resignation and Paul has not had luck in reaching Gene. It was suggested that Denise reach out to him.

Bert Campton and Greg Burger are in attendance and both have shown interest in serving as COC members. Nikki Roberts has shown interest, too, but is not in attendance. Greg is a parent/PTA member and Bert would fill the At-large position. Nikki is the parent of an ECS student but Paul was not able to contact her prior to the meeting, so he is not sure of her depth of interest. Paul and Syn-dee were chosen in a prior meeting to do interviews for COC applicants. Paul hopes to take all three applicants to the June 23rd Board meeting.

7. August Meeting Site Tours

August 17, 2016 is our next scheduled meeting. We plan to tour Winship and Zane Middle Schools. Paul may have a conflict with the August 17th meeting. Jen will send out new date possibilities to COC members.

8. Set Next Meeting Dates

November 9, 2016 is a potential date.

G. ADJOURNMENT

Chair Jones adjourned the meeting at 5:42 p.m.

NOT OFFICIAL UNTIL APPROVED ON August 24, 2016
Eureka City Schools Citizens' Oversight Committee
REGULAR MEETING MINUTES
May 18, 2016 - Page 4

Respectfully submitted,

Paul Ziegler
Assistant Superintendent / Business Services

Recording Secretary, Jen Snipes

CHAIR OF THE COMMITTEE

DATE

The next regular meeting will be held August 24, 2016, at 4:00 p.m. in the Library at Winship Middle School, 2500 Cypress Avenue, Eureka, CA 95503
(MINUTES /js)