

EUREKA CITY SCHOOLS CITIZENS' OVERSIGHT COMMITTEE

MINUTES – January 4, 2011 Location: Eureka High School Lecture Hall

Members Present: Sue Alton, Ann Diehl, Heidi McLean, Lynn McKenna, Nancy Pritchard, Marianne Hutchins

Members Absent: Ralph Lindstrom

Staff Present: Gregg Haulk, Catrina Howatt, Debra Tilley

- I. CALL TO ORDER** – Chairperson Alton called the meeting to order at 4:30 p.m. She introduced and welcomed new committee member, retired ECS English teacher, Ann Diehl representing at-large.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG** – was led by Debra Tilley.
- III. ADJUSTMENTS TO THE AGENDA** – In item VI, Tour of Eureka High Gymnasium, was moved to the beginning of the meeting in order to not interfere with basketball games. The committee toured the gymnasium, including the girl's locker room, and resumed business at 5:10 p.m.
- IV. PUBLIC COMMENTS** - (limited to three minutes per speaker / 20 minutes each item) – There were no public comments.
- V. APPROVAL OF MINUTES – October 5, 2010**
It was M/S by Pritchard/Hutchins to approve the minutes of October 5, 2010.
Ayes: 6 (Alton, Diehl, Hutchins, Mclean, McKenna, Pritchard) Noes: 0 Absent: 1 (Lindstrom)
- VI. DISCUSSION / INFORMATION / ACTION**
Membership / Status of Waiver Application – CBO Howatt reviewed that the district advertised for new committee members, of which only one application was received. ECS Board of Education authorized the District to apply for a *term limit waiver of Ed Code Section 15282*, with the California Department of Education (CDE) on December 15, 2010. The waiver has been filed with CDE and is being processed. Once approved the waiver will allow the current committee to continue serving through the completion of bond expenditures, which is expected to be June, 2011. Legal counsel was consulted and concurred with the waiver filing.
Fiscal Review / Measures S & T – CBO Howatt reviewed the fiscal details of the bonds. Measure T is fully expended, however small additional fees continue to close-out projects. The encumbrances and expenditures for the secondary bond, Measure S, current fiscal year July 1, 2010 to December 22, 2010 were reviewed. Zane Middle School continues to incur small project close-out fees. Architect fees for infrastructure remodel at the EHS Annex were discussed. Expenses for the EHS gymnasium were reviewed, along with cabling to upgrade the infrastructure of the phone system at EHS. Monitoring expenses continue for the EHS retaining wall. Receipt of the Career Tech Grant from the State resulted in a return of \$650,000 to Measure S funds spent on the Community Media Center at Eureka High School. The fund balance as of December 20, 2010 is \$799,000. Plans continue to upgrade the EHS library and auditorium repair.
Timelines of General Obligation Bonds, 2002 and 2005 – CBO Howatt reported that once bond notes are sold there is an obligation to spend the funds within three years, including interest earned. The timeline was met on Measure T, the elementary bond. Due to the exceeded timeline of Measure S an arbitrage analysis was required. The conclusion of the analysis is that additional interest earned did not meet thresholds that would require payment to the Internal Revenue Service. The report is on file in the Business Office.
Measure S & T Audit & Annual Report to the Community – The committee is in receipt of a draft copy of the 2010 S & T audit. Chairperson Alton and Member McKenna will continue to work with staff on the Annual Report to the Community.
- VII. FUTURE AGENDA ITEMS / NEXT MEETING DATE & LOCATION**
Spending plan on remaining bond funds/Annual Report to the Community/Fiscal review of Measures S & T.
Next Meeting: the committee will meet Tuesday, March 1, 2011, 4:30 p.m. at the Eureka City Schools District Office, 3200 Walford Avenue, Eureka.
- VIII. ADJOURNMENT**
Chairperson Alton adjourned the meeting at 5:45 p.m.

Heidi McLean 3-29-2011

Secretary of the COC, APPROVED

Date