

**EUREKA CITY SCHOOLS CITIZENS' OVERSIGHT COMMITTEE**  
**MINUTES – October 5, 2010 Location: District Office Shaddix Conference Room**

**Members Present:** Sue Alton, Lynn McKenna, Nancy Pritchard, Marianne Hutchins  
**Members Absent:** Heidi McLean, Ralph Lindstrom **Staff Present:** Catrina Howatt, Debra Tilley

- I. CALL TO ORDER** – Chairperson Alton called the meeting to order at 4:36 p.m.  
**II. PLEDGE OF ALLEGIANCE TO THE FLAG** – was led by Sue Alton.  
**III. ADJUSTMENTS TO THE AGENDA** – There were no adjustments to the agenda.  
**IV. PUBLIC COMMENTS** - (limited to three minutes per speaker / 20 minutes each item) –  
There were no public comments.

**V. APPROVAL OF MINUTES – FEBRUARY 2, 2010**

*It was M/S by Pritchard/McKenna to approve the minutes of May 11, 2010.*

*Ayes: 4 (Alton, Hutchins, McKenna, Pritchard) Noes: 0 Absent: 2 (McLean, Lindstrom)*

**VI. DISCUSSION / INFORMATION / ACTION**

Election of Officers –

Chairperson: Pritchard nominated Alton

*Ayes: 3(Hutchins, McKenna, Pritchard) Noes: 0 Absent: 2 (McLean, Lindstrom)*

Vice Chairperson: McKenna nominated Pritchard

*Ayes: 3(Alton, Hutchins, McKenna) Noes: 0 Absent: 2 (McLean, Lindstrom)*

Secretary: Alton nominated McLean

*Ayes: 4 (Alton, Hutchins, McKenna, Pritchard)*

Fiscal Review / Measures S & T – CBO Howatt reviewed, in detail, the expenditures and ending fund balance for Measure S fiscal year ending June 30, 2010 and current fiscal year expenditures, encumbrances, and fund balance through September 23, 2010.

Arbitrage Update – CBO Howatt reported that the Arbitrage Analysis for Bond Measures S & T 2002 & 2005 has been completed. This analysis was required because total bond funds were not expended within the initial required timeline. The conclusion of the analysis is that additional interest earned does not meet thresholds that would require payment to the Internal Revenue Service. The report is on file in the Business Office.

OPSC Audit Update – CBO Howatt reported that the Office of Public School Construction (OPSC) audit has been completed and a letter was received confirming the project is closed.

Eureka High School Gymnasium Maintenance Project – CBO Howatt updated the committee on the roof repairs to the gym. To date the girls' locker room remains closed due to additional repairs to the ceiling. The other areas of the gymnasium are now open for student use.

Membership – CBO Howatt explained that under the guidelines of Proposition 39, the current committee has completed the allowable terms of membership, two years for no more than two consecutive terms. The district will begin the application process and the current committee will continue to serve, in accordance with Government Code Section 1302, until the new appointments are made. Because the bond funds are nearing the end, in the event the district is unable to secure seven new board-approved member applications a waiver will be filed with California Department of Education to allow those who are willing on the current committee to serve through the end of the bond expenditures.

**FUTURE AGENDA ITEMS / NEXT MEETING DATE & LOCATION**

Fiscal Review Measures S & T / Membership/ Annual Report to the Community /  
GO Bonds-Tax Bills / Tour of Eureka High Gymnasium

Next Meeting: the committee will meet Tuesday, December 7, 2010 at the Eureka High School Lecture Hall.

**VII. ADJOURNMENT**

Chairperson Alton adjourned the meeting at 5:30 p.m.

Heidi McLean                      1-4-2011

Secretary of the COC, APPROVED

Date