

EUREKA CITY SCHOOLS CITIZENS' OVERSIGHT COMMITTEE

MINUTES – February 10, 2009

Location: District Office Ann Elliott Resource Center

Members Present: Sue Alton, Marianne Hutchins (arrived 4:39), Ralph Lindstrom, Lynn McKenna, Heidi McLean, Theresa Nelson (arrived 4:35) Nancy Pritchard

Members Absent: None

Staff Present: Jerry Johnson, Mike McKay, Bruce Slightom, Debra Tilley

- I. WELCOME AND INTRODUCTIONS** – Chairperson Alton called the meeting to order at 4:30 p.m.
- II. ADJUSTMENTS TO THE AGENDA** – Chairperson Alton recommended Item VI (Information/Discussion/ Action Items be moved to Item V (Staff Reports) due to members McLean and Nelson needing to leave early.
- III. PUBLIC COMMENTS ON NONAGENDA ITEMS**
(limited to three minutes per speaker / 20 minutes each item) – There were no public comments.
- IV. APPROVE MINUTES OF THE REGULAR MEETING DECEMBER 9, 2008** –
It was M/S by McKenna/Pritchard to approve the minutes of December 9, 2008.
Ayes: 5 (Alton, Lindstrom, McKenna, McLean, Pritchard) Noes: 0 Absent: 2 (Hutchins, Nelson)
- V. INFORMATION / DISCUSSION / ACTION ITEMS**
Bond Projects / Remaining Funds – Assistant Superintendent Johnson reported as of January 8, 2009 approximately one million remains in Measure S (high school/middle school) bond funds. Staff reviewed potential projects focusing on critical needs. Recommendation to the board will be to repair/replace the roof on the science/cafeteria building at Eureka High School. The building houses science classrooms, home economics classrooms, restrooms, the cafeteria and kitchen. The last repair/replacement of the roof was in 1986. A detailed estimate of repair/replacement at approximately \$811,800 was provided to the committee. Bruce Slightom, Supervisor of Maintenance shared photos of the roof which revealed the numerous patched areas and issues of this complex roof which has numerous vent penetrations. This project is slated for this summer. If funds remain after the roof repair other needs identified at Eureka High School are repair of locker rooms, other roof areas on the gymnasium, and re-coating of the roof on the main building. The committee concurred with the recommendation of replacing the science/cafeteria roof at EHS. Approximately \$97,000 remains in Measure T (elementary) bond funds and will be applied to the Lafayette multi-purpose room window wall project. If additional monies are required deferred maintenance funds are available.
Review/Approve 2007-08 Annual Report –2007-08 Measures S & T Audit – Chairperson Alton thanked Member McKenna for her assistance in preparing the report.
It was M/S by McLean/Pritchard to approve the 2007-08 Annual Report to the Community.
Discussion: Community member Ken Skaggs shared an observation that the current S & T audit states the schedules of Measures S and T that were compiled (page 13 of the audit) were not audited and reviewed, which may be confusing to the public. Assistant Superintendent Johnson explained that the audit of bond funds, in that context is contained in the primary district audit. The S & T audit is focused on compliance issues related to Proposition 39 and auditing aspects of the schedule issues are contained within the overall district audit. Bond proceeds need to be expended or obligated within the term limit and ECS is in compliance. The committee also discussed how the bond process works from inception to close.
Ayes: 6 (Alton, Hutchins, Lindstrom, McKenna, McLean, Pritchard) Noes: 0 Absent: 1 (Nelson left 5:05)
Membership – Chairperson Alton reported the committee has received an application for a new member which will be placed on the agenda of the March 4, 2009 board meeting for approval.
Fiscal Review of Measures S & T – Staff provided the committee bond expenditure details from July 1, 2008 to January 8, 2009. Assistant Superintendent Johnson explained that starting with the ending fund balance on June 30, 2008 all bond project expenditures were listed by site by Measure S or T resulting in the current ending fund balance of \$97,459 for Measure T and \$1,174,008 for Measure S as of January 8, 2009.

VI. STAFF REPORTS

Construction Update – Assistant Superintendent Johnson reported that staff is aggressively working to close out finished projects.

Planning continues on the window wall project at Lafayette Elementary and work is planned for summer. The Community Media Center (Access Humboldt) project continues at Eureka High School. The board recently approved up to \$700,000 from Measure S for the project and Access Humboldt will fund \$100,000 for a total of \$800,000. ECS worked with Access Humboldt to apply for a career tech facility grant and was awarded matching funds up to \$650,000. However those funds are currently frozen due to the state budget crisis with no guarantee when or if funding will become available. Therefore the scope of the project will remain not to exceed \$800,000.

The ramp project for handicap access at the EHS annex will go to bid soon, work slated for summer.

VII. FUTURE AGENDA ITEMS / NEXT MEETING DATE & LOCATION

Fiscal Review Update / Construction Update / Membership

The committee will meet in May, date to be announced.

VIII. ADJOURNMENT

Chairperson Alton adjourned the meeting at 5:55 p.m.

Meeting summary submitted by: Debra Tilley, Administrative Assistant

Secretary of the COC, APPROVED