

EUREKA CITY SCHOOLS CITIZENS' OVERSIGHT COMMITTEE
MINUTES – December 1, 2009 Location: EHS Lecture Hall

Members Present: Sue Alton, Marianne Hutchins, Lynn McKenna,
Heidi McLean, Theresa Nelson, Nancy Pritchard

Members Absent: Ralph Lindstrom

Staff Present: Rick Hanger, Mike McKay, Debra Tilley

- I. CALL TO ORDER** – Chairperson Alton called the meeting to order at 4:30 p.m.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG** – was led by Chairperson Alton. In addition, on behalf of the COC Committee Alton congratulated Construction Project Manager McKay on his upcoming retirement and thanked him for the excellent services he has provided to ECS on the bond projects.
- III. ADJUSTMENTS TO THE AGENDA** – There were no adjustments to the agenda.
- IV. PUBLIC COMMENTS** - (limited to three minutes per speaker / 20 minutes each item) –
There were no public comments.
- V. APPROVAL OF MINUTES - SEPTEMBER 15, 2009**
It was M/S by McKenna/Pritchard to approve the minutes of September 15, 2009.
Ayes: 6 (Alton, Hutchins, McKenna, McLean, Nelson, Pritchard) Noes: 0 Absent: 1 (Lindstrom)
- VI. STAFF REPORTS**
Construction Projects Update - Construction Project Manager McKay provided an update on bond projects.
Measure S: EHS Community Media Center, EHS Annex Accessible Ramp, EHS Science and Main Building roof renovations, EHS Auto Shop reroofing, All projects are completed and Notices of Completion have been filed.
Measure T: Lafayette Cafeteria Alterations. Project is completed and Notice of Completion has been filed.
- VII. DISCUSSION / ACTION**
Fiscal Review / Update of Measures S & T – Chief Business Official Hanger reviewed a fiscal update of Measures S & T prepared for the committee from July 1, 2009 to November 16, 2009. The update listed, by site, expenditures, encumbrances and ending fund balances. No funds remain in Measure T. A prioritized list of potential projects to expend remaining funds of Measure S will be submitted to the board in the next few months. In addition ECS has retained Bond Logistix to perform a required arbitrage process on both bonds and the Office of Public School Construction (OPSC) is in the process of auditing several projects.
Annual Report Preparation – Chairperson Alton reported she and Member McKenna will continue to work on the Annual Report upon receipt of the 2008-2009 audit, which will be completed within the next couple weeks. Once received the report will be completed and placed on the next COC meeting agenda for approval and subsequently to the ECS Governing Board for approval.
- VIII. FUTURE AGENDA ITEMS / NEXT MEETING DATE & LOCATION**
Fiscal Review Measures S & T / Annual Report / S & T Audit / Arbitrage Update / OPSC Audit Update
Next Meeting: Tuesday, February 2 / 4:30 p.m. / ECS Board Room
- IX. ADJOURNMENT**
Chairperson Alton adjourned the meeting at 5:05 p.m. The meeting was followed by a tour of Building F, the Community Media Center.

Meeting summary submitted by: Debra Tilley, Administrative Assistant

Secretary of the COC, APPROVED

Date