

## **EUREKA CITY SCHOOLS CITIZENS' OVERSIGHT COMMITTEE**

### **MINUTES – January 22, 2008 Location: Central Kitchen**

**Members Present:** Sue Alton, Marianne Hutchins, Lynn McKenna, Heidi McLean, Nancy Pritchard  
**Members Absent:** Ralph Lindstrom, Theresa Nelson  
**Staff Present:** Gregg Haulk, Jerry Johnson, Mike McKay, Debra Tilley  
**3D/I Parsons:** Barbie Warren  
**Guests:** Ken Skaggs

**I. WELCOME AND INTRODUCTIONS** – Chairperson Alton called the meeting to order at 4:45 p.m.

**II. ADJUSTMENTS TO THE AGENDA** – There were no adjustments.

**III. APPROVE MINUTES OF THE REGULAR MEETING NOVEMBER 13, 2007 –**

*It was M/S by McKenna/Hutchins to approve the minutes of November 13, 2007.*

*Ayes: 5 (Alton, Hutchins, McKenna, McLean, Pritchard) Noes: 0 Absent: 2 (Lindstrom, Nelson)*

**IV. PUBLIC COMMENTS ON NONAGENDA ITEMS**

(limited to three minutes per speaker / 20 minutes each item) – There were no public comments.

**V. DISCUSSION / ACTION ITEMS**

▪ **RESIGNATION OF MEMBER LINDSTROM / BUSINESS REPRESENTATIVE**

Chairperson Alton reported that Member Lindstrom has resigned from the COC in order to participate in the District's 7-11 Advisory Committee regarding facilities. Assistant Superintendent Johnson shared that Member Lindstrom had expressed willingness to stay on the COC since the 7-11 Advisory Committee is a short-term assignment. Chairperson Alton will contact him regarding this.

▪ **2006-07 ANNUAL REPORT TO THE COMMUNITY**

Chairperson Alton discussed the listing of committee representation, according to Proposition 39, as parent or guardian of a child enrolled in the district, but will include which schools are represented (elementary, middle or high) on the committee membership roster. Two corrections were reviewed: page 3-Theresa Nelson's representation changed from "School District/Parent-Teacher Organization" to "At Large"; page 4-remove extra line under "Expenditure Credit" in columns "2006-07" and "Total" containing \$84,961 each column. *It was M/S by /McKenna/McLean to approve the 2006-07 Annual Report to the Community as presented with corrections.*

*Ayes: 5 (Alton, Hutchins, McKenna, McLean, Pritchard) Noes: 0 Absent: 2 (Lindstrom, Nelson)*

**VI. STAFF REPORTS**

▪ **CONSTRUCTION UPDATE** – Barbie Warren, Parsons Program Manager reported the following at Eureka High School: the Community Media Center (CMC) has been repackaged and will go to bid in late February; Main Street canopy panels are being installed; the tower elevator is scheduled for inspection February 5<sup>th</sup>; replacement of reinforcement steel (rebar) in the main building is in process; the new fire alarm system is nearing completion; the retaining wall behind the IA building will go to bid in March and work will be done over the summer; the annex ramp will be constructed over the summer. Assistant Superintendent Johnson informed the committee that EHS has applied for a grant that would assist with funding for the CMC project.

▪ **EHS GYM** – Barbie Warren informed the committee that a new roof and new flooring in the main gym is in the planning phase. The logistics will be complex to coordinate the two projects during the summer break and staff is working with EHS to try and arrange an earlier start date. Assistant Superintendent Johnson added that some heating and ventilation will also be addressed. Measure S funds will be used to fund the project.

▪ **FINANCIAL STATUS OF MEASURES S & T** – Barbie Warren provided information on Measure S funds expenditures and anticipated change orders which would leave an estimated balance of approximately \$2 million for use on the EHS gym upgrade.

▪ **ANNUAL S & T AUDIT** - Assistant Superintendent Johnson explained the process of an audit. Bonds require a financial audit and performance audit. The district's financial audit contains all funds within the district including the bond funds. A performance audit is done separately on the bond funds, which is the audit provided to the committee. Both audits were "unqualified" and had no material findings, which is a great compliment to district staff. Both audits have been accepted by the Board.

VII. **FUTURE AGENDA ITEMS** – Construction Update, Gym Update, Financial Projections, Summer Projects.

**NEXT MEETING DATE** – Tuesday, March 18, 2008 at the District Office Board Room.

VIII. Arlene Lazio, Supervisor of Food Services, provided a tour of the Central Kitchen.

IX. **ADJOURNMENT**

The meeting was adjourned at the conclusion of the tour.

Meeting summary submitted by: Debra Tilley, Administrative Assistant

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Secretary of the COC, APPROVED

C: Governing Board Members