

EUREKA CITY SCHOOLS CITIZENS' OVERSIGHT COMMITTEE
MINUTES – December 9, 2008 Location: EHS Lecture Hall

Members Present: Sue Alton, Marianne Hutchins, Ralph Lindstrom, Lynn McKenna, Heidi McLean, Nancy Pritchard

Members Absent: None

Staff Present: Jerry Johnson, Mike McKay, Debra Tilley

- I. WELCOME AND INTRODUCTIONS** – Chairperson Alton called the meeting to order at 4:35 p.m.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG** – Dispensed due to no flag.
- III. ADJUSTMENTS TO THE AGENDA** – Assistant Superintendent Johnson recommended Item VII Staff Reports be moved to Item VI and Item VI Information/Discussion/Action Items moved to Item VII as there may be information in the staff reports that could impact action items.
- IV. PUBLIC COMMENTS ON NONAGENDA ITEMS**
(limited to three minutes per speaker / 20 minutes each item) – There were no public comments.
- V. APPROVE MINUTES OF THE REGULAR MEETING SEPTEMBER 23, 2008** –
It was M/S by McKenna / Pritchard to approve the minutes of September 23, 2008.
Ayes: 6 (Alton, Hutchins, Lindstrom, McKenna, McLean, Pritchard) Noes: 0 Absent: 0
- VI. STAFF REPORTS**
- **CONSTRUCTION UPDATE**– Construction Project Manager Mike McKay provided an update on Measure S. EHS Retaining Wall: Project is complete and monitoring of the wetlands and inclinometer monitoring wells continues.
Community Media Center: Project is scheduled for bids next month. Cost estimate from the architectural firm is currently being prepared.
Annex Accessible Ramp: Scheduled for bids in early spring, project scheduled for summer of 2009.
 - **EHS GYM UPDATE** –
EHS Gym Roof and HVAC Replacement: Project is complete. There was a substantial amount of deteriorated roof decking replaced. The HVAC system has collapsible fabric ducts done in school colors.
EHS Gym Floor: Project is complete and the floor is beautiful. The process of replacement was explained to the committee.
EHS Gym Bleacher: Project is complete.
McKay mentioned that each gym project had different contractors and the coordination of work went very well. In addition the excellent work of the architect led to a great outcome for the district. Assistant Superintendent Johnson also commended McKay for his expertise.
 - **DETAILED FINANCIAL STATUS OF MEASURES S & T** – Assistant Superintendent Johnson provided a detailed expenditure report to the committee on Measures S & T that was recently reported to the school board. The report details by site, by year, the amount of bond funds spent at each site for Measures S & T. In addition the Annual S & T Audit has been received and will be presented to the school board on December 17, 2008. Discussion with the school board will begin soon regarding projects for the remaining bond funds. The audit reports no findings and that bond funds were spent appropriately according to Prop 39, the ballot language, and were not used for salaries or any unqualified administrative expenses.
 - **INFORMATION / DISCUSSION / ACTION ITEMS**
 - **COMMITTEE MEMBERSHIP (WAIVER)** - Chairperson Alton stated that although the committee is in compliance with Prop 39 regarding term limits the effort to obtain a seventh member (minimum requirement) has not been successful. The district has advertised through the media and committee members have also actively sought applicants. Assistant Superintendent Johnson explained that the California State Department of Education has made a waiver process available as many districts nearing the end of bond projects face these issues. The current membership is in compliance with term limits and required representation. Therefore he will apply for a waiver regarding the committee continuing as six members.

▪ **REVIEW/APPROVE ANNUAL REPORT** – Chairperson Alton reported the Annual Report will be completed for approval at the next meeting.

VII. FUTURE AGENDA ITEMS –. Construction Update / 2008-09 to Date Measure S & T Fund Balances / Review - Approve 2007-08 Annual Report / 2007-08 Measure S & T Audit.

NEXT MEETING DATE –Tuesday, January 13, 4:30 p.m.

LOCATION: District Office 3200 Walford Ave. Eureka / Ann Elliott Resource Center

VIII. ADJOURNMENT - The meeting was adjourned at 5:40 p.m. followed by a tour of the gymnasium.

Meeting summary submitted by: Debra Tilley, Administrative Assistant

Secretary of the COC, APPROVED