

EUREKA CITY SCHOOLS CITIZENS' OVERSIGHT COMMITTEE

MINUTES – May 13, 2008 Location: District Office

Members Present: Sue Alton, Marianne Hutchins, Ralph Lindstrom, Heidi McLean, Theresa Nelson, Nancy Pritchard

Members Absent: Lynn McKenna

Staff Present: Gregg Haulk, Mike McKay, Debra Tilley

I. WELCOME AND INTRODUCTIONS – Chairperson Alton called the meeting to order at 4:31 p.m.

II. ADJUSTMENTS TO THE AGENDA – There were no adjustments.

III. PUBLIC COMMENTS ON NONAGENDA ITEMS

(limited to three minutes per speaker / 20 minutes each item) – There were no public comments.

IV. APPROVE MINUTES OF THE REGULAR MEETING JANUARY 22, 2008 –

It was M/S by Pritchard/Nelson to approve the minutes of January 22, 2008.

Ayes: 6 (Alton, Hutchins, Lindstrom, McLean, Nelson, Pritchard) Noes: 0 Absent: 1 (McKenna)

V. INFORMATION / DISCUSSION / ACTION ITEMS

▪ **STRUCTURE & OPERATING GUIDELINES** – Chairperson Alton reported that the revision of November, 2007 was presented to the Governing Board on January 30, 2008. Because there were two bonds the original composition of the committee was nine members. The board asked for legal counsel opinion regarding the reduction to seven members prior to approval of the revision. Assistant Superintendent Johnson met with legal counsel and received approval to reduce membership to seven since Measure T projects were completed and the revised Structure and Operating Guidelines were board approved on May 7, 2008.

▪ **COC MEMBERSHIP TERMS** – Chairperson Alton stated that current members' terms are up the end of June. The previous committee extended for another term and Superintendent Haulk shared this is a possibility for this committee as well. Members who are interested will be asked to submit a letter to the board expressing willingness to continue. The district will also advertise to the community for anyone interested in serving on the committee. He added that the next committee will be done once projects are finished and the annual report is completed.

VI. STAFF REPORTS

▪ **CONSTRUCTION UPDATE / SUMMER PROJECTS** – Construction Project Manager Mike McKay provided an update on Measure S. The fire alarm system at Eureka High is not testing properly and the design consultants are working with the contractor at this time to resolve the issue. The promenade deck slab and canopy touch up painting will be completed this summer.

Retaining Wall: The contractor is Danco Builders. The retaining wall will be built behind the IT building at EHS and is scheduled to start mid-June. This project will require additional geological monitoring over the next ten years.

EHS Community Media Center and EHS Annex Ramp: Both of these projects have been submitted to the Department of the State Architect for approval.

▪ **EHS GYM UPDATE** - The floor and roof projects began on April 14. The area has been fenced off for safety. The contractors will not work on Friday, June 13 so as not to disturb the graduation ceremony.

Gym Roof: The contractor is Pierson Company. Asbestos abatement is completed and electrical demolition along with replacement of the heating and ventilation system has started. Actual roof removal will begin as scheduled in mid-June.

Gym Floor: The contractor is Danco Builders. The existing gym floor and bleachers have been removed and McKay explained the several stages for placement of the new floor which has begun.

Barring any complications, such as rot, both the roof and floor projects should be completed by mid-September.

▪ **FINANCIAL STATUS OF MEASURES S & T** - McKay reported that, upon completion of all projects, approximately \$800,00 to \$900,000 is estimated to be the fund balance of Measure S. Superintendent Haulk added that this is dependent upon unknown issues that may come up especially with the gym roof and the retaining wall. Measure T balance is under \$100,000.

- VII. FUTURE AGENDA ITEMS** – Appointment of Officers, Construction Update, Gym Update, Financial Status, Power Point Presentation of Summer Projects.
NEXT MEETING DATE – Tuesday, September 16, 2008 at the District Office Board Room.
- VIII. ADJOURNMENT**
The meeting was adjourned at 5:20 p.m.

Meeting summary submitted by: Debra Tilley, Administrative Assistant

Secretary of the COC, APPROVED

C: Governing Board Members