

EUREKA CITY SCHOOLS CITIZENS' OVERSIGHT COMMITTEE
MINUTES – September 23, 2008 Location: District Office

Members Present: Sue Alton, Marianne Hutchins, Lynn McKenna (4:40pm), Heidi McLean, Nancy Pritchard

Members Absent: Ralph Lindstrom

Staff Present: Gregg Haulk, Mike McKay, Debra Tilley, Rick Hanger

I. WELCOME AND INTRODUCTIONS – Chairperson Alton called the meeting to order at 4:32 p.m.

II. PLEDGE OF ALLEGIANCE TO THE FLAG – The pledge was led by Chairperson Alton.

III. ADJUSTMENTS TO THE AGENDA – There were no adjustments.

IV. PUBLIC COMMENTS ON NONAGENDA ITEMS

(limited to three minutes per speaker / 20 minutes each item) – There were no public comments.

V. APPROVE MINUTES OF THE REGULAR MEETING MAY 13, 2008 –

It was M/S by Pritchard/McLean to approve the minutes of May 13, 2008.

Ayes: 4 (Alton, Hutchins, McLean, Pritchard) Noes: 0 Absent: 2 (McKenna, Lindstrom)

VI. INFORMATION / DISCUSSION / ACTION ITEMS

▪ **APPOINTMENT OF OFFICERS** –

Chairperson *It was M/S by McLean/Hutchins for Sue Alton to continue as Chairperson.*

Ayes: 4 (Alton, Hutchins, McLean, Pritchard) Noes: 0 Absent: 2 (McKenna, Lindstrom)

Vice-Chair *It was M/S by McLean/Hutchins for Nancy Pritchard to continue as Vice-Chair.*

Ayes: 5 (Alton, Hutchins, McKenna, McLean, Pritchard) Noes: 0 Absent: 1, Lindstrom)

Secretary *It was M/S by Pritchard/Hutchins for Heidi McLean to continue as Secretary.*

Ayes: 5 (Alton, Hutchins, McKenna, McLean, Pritchard) Noes: 0 Absent: 1, Lindstrom)

▪ **COC MEMBERSHIP TERMS** – Chairperson Alton reported that ECS advertised to fill the vacancy on the committee and received no response. Assistant Superintendent Johnson is checking into applying for a waiver through the State Board of Education for the committee to continue with six members. Chairperson Alton suggested if members know of an interested party to have them contact the district office for an application. Current members are able to serve two consecutive two-year terms. Current members have expressed interest to continue serving and once it is established that there are no other applicants and the waiver is applied for the membership will go to the board for approval.

▪ **ANNUAL REPORT** - Chairperson Alton stated that since the committee is only meeting quarterly the first draft of the annual report needs to be available at the December meeting. Last year Alton and McKenna prepared the report. The committee is in agreement to have them prepare it again. Haulk added that the community is referred to the annual report for questions relating to the bond and relay that it is well done. McKenna stated that reporting projects and dollars spent by site along with the financial report from the inception of the bond measures presents a clear and complete picture of all the modernization projects Measures S & T provided.

VII. STAFF REPORTS

▪ **CONSTRUCTION UPDATE**– Construction Project Manager Mike McKay provided an update on Measure S. Retaining Wall: This project is complete. Winzler & Kelly Engineering will continue to monitor the wetlands below the wall through the winter. Inclinometer monitoring wells are installed and being monitored by SHN Engineering.

EHS Community Media Center: The CMC project has been approved by Department of the State Architect (DSA). The architectural firm (LPA) is currently preparing a cost estimate.

EHS Annex Ramp: This project has been approved by Department of the State Architect (DSA). Bids will be sought in the spring and construction done in the summer to avoid noise while school is in session.

▪ **EHS GYM UPDATE** -

Gym Roof and HVAC Replacement: The contractor is Pierson Company. This project is complete except for final testing of the fire alarm system.

Gym Floor: The contractor is Danco Builders. This project is complete.

Gymnasium Sewer and Storm Water Piping Replacement (non-bond): This project was completed August 29.
Gym Bleachers: The contractor is Southwest Interiors and the installation will be completed tomorrow.

▪ **FINANCIAL STATUS OF MEASURES S & T** – Richard Hanger, Director of Fiscal Services briefed the committee on the balances of Measures S & T, including monies encumbered from projects not yet billed for.

VIII. FUTURE AGENDA ITEMS / NEXT MEETING DATE & LOCATION:

Agenda Items:

- *Annual Report
- *Construction Update
- *Detailed Financial Printout of Measures S & T to Date

Next Meeting Date & Location:

*The next meeting of the COC will be Tuesday, December 9, 2008 4:30 p.m. at the Eureka High School Lecture Hall (followed by a tour of the gymnasium).

IX. ADJOURNMENT

The meeting was adjourned at 5:20 p.m.

Meeting summary submitted by: Debra Tilley, Administrative Assistant

APPROVED
Heidi McLean, Secretary of the COC

C: Governing Board Members