

EUREKA CITY SCHOOLS CITIZENS' OVERSIGHT COMMITTEE
MINUTES – June 19, 2007, Winship Middle School Multipurpose Room

Members Present: Sue Alton, Marianne Hutchins, Ralph Lindstrom, Lynn McKenna, Heidi McLean, Theresa Nelson, Nancy Pritchard
Members Absent: None
Staff Present: Jerry Johnson, Mike McKay, Debra Tilley

The meeting commenced at 4:32 p.m. by Chairperson Sue Alton.

I. WELCOME AND INTRODUCTIONS -None

II. ADJUSTMENTS TO THE AGENDA -None

III. APPROVAL OF MINUTES

It was M/S by McKenna/Nelson to approve the minutes of May 22, 2007.

Ayes: 7 (Alton, Hutchins, Lindstrom, McKenna, McLean, Nelson, Pritchard) Noes: 0

IV. PUBLIC COMMENTS (limited to three minutes per speaker) Community Member Ken Skaggs commented on the financial status as it relates to the Annual Report to the Community. The July, 2005 Annual Report showed the bond dollars and expenditures for Measures S & T by school site, including the interest earned and projected state match income. He suggested that accumulated expenditures and total monies available, including interest income and state matching funds, be shown on the 2006 annual Report to the Community.

V. ACTION ITEMS

Confirm 2006-07 Annual Report to the Community: Chairperson Alton reported that the report as approved at the April 26, 2007 meeting stated that the central kitchen project came from Measure T while most expenditures were in Measure S. That has been corrected. Discussion was held regarding up-to-date information being available to the committee and the community on the remaining available bond funds. It was decided that staff will provide the COC with future updates of expenses and revenues (current status of bond fund balances) as reported to the Board.

It was M/S by Pritchard/McLean to confirm/approve the 2005/06 Annual Report to the Community as presented at the meeting.

Ayes: 7 (Alton, Hutchins, Lindstrom, McKenna, McLean, Nelson, Pritchard) Noes: 0

2007-08 Meeting Calendar (tentative):

It was M/S by Pritchard/McLean to approve the 2007-08 "tentative" meeting calendar.

Ayes: 7 (Alton, Hutchins, Lindstrom, McKenna, McLean, Nelson, Pritchard) Noes: 0

VI. STAFF REPORTS

Construction Update / Parsons 3D/I: Assistant Superintendent Johnson updated the committee on Eureka High School construction. Repair of the main building second floor deck is progressing. The Industrial Arts building is nearing completion and seismic retrofitting continues in the main building. The mitigated negative declaration for the gymnasium was approved by the Board on June 15th. The architectural firm is working on cost details for the required scope of a full modernization which includes fire alarm safety, seismic and accessibility. Bids for roof repair of the main gym are in progress.

VII. INFORMATION / DISCUSSION ITEMS

Financial Status of Measures S & T: Assistant Superintendent Johnson shared that the books were in process of being closed for the fiscal year. Measure T is showing approximately \$100,000 in remaining funds. Once the dollar amount is verified, staff will make a recommendation to the Board to upgrade, as much as possible, classroom desks and equipment such as white boards, in an equitable manner to all the elementary schools. In Measure S, after some adjustments and estimates on the gym roof repair, it is projected that approximately \$3.4 million will be left in Measure S. That is still pending any unforeseen conditions as close-out work on existing projects at Eureka High School continues throughout the summer.
Citizens Oversight Committee Bylaws: Chairperson Alton reported that the current bylaws, *Membership of the Committee, items B.4. and B.5.*, require at least nine (9) members. Due to two resignations the committee is currently comprised of seven members. Since Measure T is completed, discussion resulted in changing the bylaws to downsize committee membership to seven. *Meeting Procedures of the Committee, C.2.*, states the committee meets monthly. The committee proposed changing the bylaws to a quarterly meeting requirement. *Item C. 5.*, requires appointment of a chairperson, and vice-chairperson in June for the next term and the committee agreed for this to be an agenda item for the first meeting in September.

The committee discussed the “Citizens’ Oversight Committee Rules” that were developed by the former committee in June, 2005. Suggestions for change: Rule #1 - *section 3 changed to section 4*, Rule #4 - *tentative meeting calendar developed by the fall of each year*, Rule #5 – *quorum is majority of appointed members*, Rule #7 – *the chair will have the right to limit public comment to three minutes per person and collectively 20 minutes per subject*, Rule #9 – *remove the word monthly*, Rule #13 – *delete rule as this is part of the scope of the committee’s duties*.

In summary, Chairperson Alton stated revisions will be on agenda for September meeting for discussion and approval.

VIII. FUTURE AGENDA ITEMS / NEXT MEETING DATE

Future Agenda Items:

- appoint chair & vice chair
- financial status report
- approve bylaw revisions.

Next Meeting Date: Tuesday, September 11, 2007 4:30 p.m. at the District Office.

IX. ADJOURNMENT

The meeting was adjourned at 5:34 p.m. followed by tours of Winship Middle School and Washington Elementary School.

- Meeting summary submitted by: Debra Tilley
- Meeting Summary reviewed by: _____
Jerry Johnson, Assistant Superintendent

C: Governing Board Members